New Choices Male Facilitator (part-time)

Job Description

Position is for a male facilitator to co-facilitate virtual groups during the morning and/or evening hours. Groups will transition to in-person when the agency re-opens to the public. The position works with the full-time staff and other group facilitators to deliver programming, ensuring victim safety and offender accountability. This position works approximately five-ten hours per week.

Supervised by: Director of Domestic Violence Intervention

Minimum Qualifications: Bachelor’s degree in a related field with equivalent experience or a licensed professional in a human services field (i.e. social work).

Hourly Rate: Range is $18.00-$28.80 per hour based on education and experience.

Classification: Non-Exempt

Responsibilities:

Group Programming
• Assist in tracking individuals ordered to group through the court system.
• Facilitate weekly male offender group sessions.
• Conduct orientation, halfway interviews, and exit interviews for group participants.

Record Keeping
• Maintain accurate, complete, and timely record of all contacts, according to established procedures.
• Maintain files for group participants, including weekly notes, calls logs, and other relevant correspondence.

Meetings and committees
• Attend and participate in monthly team meetings.
• Attend agency staff meetings.

All other duties as assigned

Be life changing with us. Apply today by completing an employment application at http://cviconline.org/about-us/careers-internships-volunteering (click the employment application link) and submit along with a resume and cover letter.

Email completed application, cover letter, resume, and voluntary affirmative action report to Kristina S., Director of Human Resources at kristinas@cviconline.org. Please contact Kristina S. at 701.746.0405 with any questions.

Applications will be accepted until the position is filled.